

Supplier Registration, SIM





Starting Details:

- * If your organization already has an existing Ariba Network Account: Go to Step#1a below to Login
- * If your organization is new to the Ariba Network: Go to Step #1b to create a new account

Online Registration Link: http://sccgov.supplier.ariba.com/register

Step #1a: Supplier uses the link below to register on SIM & initiate a relationship with SCC

	If you already have an Ari	iba Commerce Cloud, Ariba Discov	very or Ariba Network account, click here to log in:	.ogin la	
16	* Indicates a required field Company Name *	on		1a. Existing Ariba account users only. After login you will	
	Country * Address *	United States [USA]	 If your company has more than one off address. You can enter more addresses 	be at Step#3.	
		Line 1	company profile.	earlinear in your	
	City * State *	Alahama			
	Zip *[

Step#2: New Supplier confirms their e-mail address through email (See Example Below)

2 Account Activation	Click on the link in
Dear sccMaria sccM, Thank you for registering your Ariba account. To complete the registration process we just need to verify your email address. Please click on the following link to confirm your address and complete all required profile fields of your company profile as specified by Santa Clara County - TEST.	your email to activate your Ariba account
Click here to activate your Ariba account.	
After your registration process is complete, use the following URL to log in to your account: http://proposals.seller.ariba.com	
The Ariba Team https://discovery.ariba.com	





Step#3: Complete setting up your Supplier Profile (SPQ's) and submits the request for approval.

Sotup Supplier Drofile	
3 Setup Supplier Profile	To setup your
Question	supplier profile
▼ 1 Narrative to Supplier	complete Question 1
1.1 By selecting 'I Agree', Supplier agrees that it will not input or store Sensitive Personal Information into the Sys required by Ariba, which is defined as government identification numbers or financial account numbers associated v persons (e.g., Unites States Social Security Numbers, driver's license numbers, or personal credit card or banking a numbers), and medical records or health care claim information associated with individuals, including claims for pay reimbursement for any type of medical care of an individual.	through 4
Answer * I Agree 🔻	
🔻 2 Company Information	
2.2 Enter Company Name?	
2.3 Enter DBA (Doing Business As) if different from Company Name?	
3 Please check if you are a Community Based Organization(CBO) or a Non CBO? * Non-CBO 🔻	
4 Tax ID	
<u>Note:</u> Please do not enter a government identification number associated with individual persons (e.g., United States Social Security Numbers) as the Tax ID. See 1.1 above.	
Answer *	
For additional information or questions please send email to SCCP2PSupplierEnablementTeam@prc.sccgov.org	



United States and Canada 1-866-218-2155

Step#4. SCC will review the request.